UNIVERSITY of DUBUQUE
Secondary School Report

RETURN TO: University of Dubuque, Office of Admission, 2000 University Avenue, Dubuque, IA 52001

STUDENT INSTRUCTIONS
TO THE APPLICANT: Please fill in the information in this section, then give this form to your guidance counselor or college advisor.

_________________________________________________________________________________________________________
Your Last Name     First      Middle     Jr., etc.
_________________________________________________________________________________________________________
Street Address        E-Mail
_________________________________________________________________________________________________________
City        State   Zip
(              )
High School        Home Telephone

ADVISOR INSTRUCTIONS
TO THE SECONDARY SCHOOL COLLEGE ADVISOR: Please return this form as soon as possible and attach a copy of the candidate's transcript (with senior courses listed) and a copy of your school profile, if one is available.

Confidentiality and privacy rights: Federal law guarantees only enrolled college students the right of access to their educational records. College applicants do not have this right during the admission process, only after actual registration as students. The University of Dubuque, therefore, can guarantee the strict confidentiality of this recommendation.

1. If your school uses class rank, please complete the section on rank. If your school does not rank students, please check here □ and proceed to question 6.
2. This candidate ranks ________ in a class of ____________.
3. If a precise rank is not available, please indicate in which quintile from the top you would place this candidate.
   _______ quintile from the top
4. This rank covers a period from (month and year)______________________________ to ______________________________.
5. Is this rank weighted? □ Yes □ No
6. Of this candidate’s graduating class, what percentage plans to attend a four-year college? ______________
7. How would you rate the strength of the candidate’s overall academic program?
   □ Below Average Difficulty □ Above Average Difficulty □ Most Challenging □ Average Difficulty □ Very Challenging
8. How would you compare the candidate to his or her entire class?
   Academically:
   □ Below Average □ Average □ Good (Above Average) □ Excellent □ Outstanding
   Character and Personal Qualities:
   □ Below Average □ Average □ Good (Above Average) □ Excellent □ Outstanding
   Overall:
   □ Below Average □ Average □ Good (Above Average) □ Excellent □ Outstanding
9. Is the candidate’s academic record a true index of his or her ability? If not, please explain. __________________________________________________________________________

10. How long have you known the candidate? __________________________________________________________________________

11. In what context(s) have you known the candidate? __________________________________________________________________________

12. What are the first words that come to mind to describe the candidate? __________________________________________________________________________

Character and Personality

13. In making the following ratings, please keep in mind that they will be used to compare this candidate with other very capable students. Please make them as realistic as you can in comparison to other college preparatory students you have known.

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<thead>
<tr>
<th></th>
<th>No Basis for Judgment</th>
<th>Below Average</th>
<th>Average</th>
<th>Above Average</th>
<th>Excellent (top 20%)</th>
<th>Outstanding (top 5%)</th>
<th>One of Top Few</th>
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</thead>
<tbody>
<tr>
<td>Energy and Initiative:</td>
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<td>Independence:</td>
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<td>Emotional Maturity:</td>
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<td>Concern for Others:</td>
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<td>Self-Confidence:</td>
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<td>Respect From Faculty:</td>
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<td>Respect From Peers:</td>
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Summary and Recommendation

14. Please describe the candidate’s academic and personal characteristics. We are particularly interested in evidence of his or her intellectual promise, motivation, relative maturity, integrity, independence, originality, leadership potential, capacity for growth, and special talents. We welcome information that will help us to differentiate this candidate from others. If you wish to use a photocopied statement, please attach it to this form.

Your Full Name (please print)  Your Title

School Name  Your E-Mail Address

(   )  (   )
Your Office Telephone  Your Home Telephone

City  State  Zip

Thank you very much for your time and consideration. We appreciate your candor and professionalism.