

***Library Information for the Public
Including University of Dubuque/UDTS alumni***

Welcome to University of Dubuque and Charles C. Myers Library.

Borrowing privileges

The library is open to current students, faculty, and staff of the University with a current, valid identification card, as well as current students, faculty, and staff from Wartburg Theological Seminary (WTS), NICC, Loras College, and Clarke College with current, valid school identification cards.

In addition, the library participates in the State Library of Iowa's Open Access program, which means that anyone who lives in the state of Iowa may check books out with valid identification (current driver's license, for example). We especially welcome teachers and the entire community to use the resources of the A. Y. McDonald Curriculum Library, located on the second floor of the library.

UD guests who already have visitor ID cards (such as a card for the Chlapaty Recreation & Wellness Center), may use this as a library card as long as they live in the state of Iowa. Library staff, if requested, will simply add a barcode sticker to the back of the card and enter visitors into the library system.

The circulation period is four weeks. Reference books do not circulate. Periodicals, multimedia (such as DVDs), technology (such as Kindles), and interlibrary loan services are not included in the Open Access program.

Computer Use by the Public

Guests are welcome to ask library staff for assistance searching the library catalog. The library does not provide internet or other computer use for the public or alumni. If you wish to have access to the internet, contact your local public library. Residents of Dubuque may use Carnegie-Stout Public Library at 360 W. 11th Street. The phone number is (563) 589-4225.

Use of the Building for Private Business

The Library serves the educational needs of the University community. As such, it cannot be used as a temporary or permanent office for anyone not currently associated with the University. It is not available for private business transactions, including meetings, interviews, teaching, tutoring, or the like, whether for-profit or volunteer, without the permission of the University Librarian. Anyone not currently associated with the University conducting private business in the Library without permission from the University Librarian will be asked to leave.

Library Environment

The public is welcome at Sylvia's Common Ground and in the entire Library. However, any member of the public that is perceived as a disruption for any reason will be asked to leave. Library policy states that cell phone ringers should be on silent while in the library. Calls that are quiet and brief are acceptable, but loud or long calls are a disturbance and patrons may be asked to move to the stairway, coffee shop, or outside.

Questions? Contact Library Director Mary Anne Knepfel at (563) 589-3215 during business hours.