

The Colonnade

The Colonnade, published by the University of Dubuque, is a digital journal of selected works created by University of Dubuque students for class across all academic departments. It is an organized collection of student scholarship and is published once per semester.

Guidelines for Professors and Departments

Each academic department is allowed one submission per semester. Type of submission (art work, research paper, essay, poster, etc.) and how to decide which student work best exemplifies the work and creativity is at the discretion of each individual department. After the work is selected, each department must:

- work with the student to edit the submission
- check for academic integrity
- confirm that the submission is cited correctly within whatever style is the standard within the field the work was created for
- have the selected student complete and sign *The Colonnade* waiver giving the University of Dubuque the rights to publish the work

Guideline for Submissions

There is no minimum or maximum word count. Submitted work cannot have been previously published, nor be forthcoming in an archival journal or book (print or electronic). **Please note:** "publication" in a working-paper series does *not* constitute prior publication. In addition, by submitting material to *The Colonnade*, the contributor is stipulating that the material is not currently under review at another journal (electronic or print) and that he or she will not submit the material to another; although contributors may enter into separate, additional contractual arrangements for the non-exclusive distribution of the Journal's published version of the work

(e.g., post it to an institutional repository or publish it in a book), with an acknowledgement of its initial publication in *The Colonnade*.

Contributors are permitted to post their work online in institutional repositories or on their own websites. It should include a citation and link to the journal's website.

How to Submit

The selected work from each academic department and the completed waiver form should be submitted to the Charles C. Myers Library at udacq@dbq.edu in a pdf file. Deadline for submission is January 1 for the fall semester and June 1 for the spring semester. Any further questions can also be directed to udacq@dbq.edu.