



UNIVERSITY of DUBUQUE

## SchoolBus Performance Series Heritage Center

### FOR YOUR INFORMATION (teachers & chaperones)

**PLACE:** All SchoolBus Performance Series performances are in the John and Alice Butler Hall located at the University of Dubuque's Heritage Center: 2255 Bennett Street, Dubuque, IA.

**TIME:** The doors to the hall will open 30 minutes prior to curtain time. Please plan to arrive allowing time for bus unloading, bathroom stops & seating. Heritage Center recommends a minimum of 20-30 minutes arrival prior to the performance.

**BUSES:** McCormick Street is reserved for buses that are staying for the duration of the SchoolBus performance. **Please make sure your bus driver receives the enclosed "Bus Driver Information" sheet.**

**WHEELCHAIR:** There are entrances on both levels of the hall that are wheelchair accessible. Please inform us at least 6 weeks in advance if you need wheelchair seating or other special accommodations.

**RESTROOMS:** Men's and women's restrooms are located to the east and west of the hall on both the main and balcony levels.

**SEATING:** All patrons attending are required to wear the white wristband tickets distributed to your school – NO EXCEPTIONS. Ushers have been assigned to your school. Upon entering the facility our ushers will accompany your group to your seats. All seats are reserved; thus each group must adhere to the seating assignment and may use only the number of seats reserved. Please plan to have chaperones seated with the students under their supervision.

### **(Chaperones, please do not bring siblings or infants to the SchoolBus Performance series)**

Please remain seated during the entire performance. No one should leave the hall until after a Heritage Center representative dismisses you or in the case of an emergency. Leaving during the performance is distracting for both the performers and other member of the audience.

*If a student must leave during the performance of any reason, re-entry into the hall will be allowed when there is an appropriate pause in the program, with an usher escort.*

**DISRUPTION:** Chaperones are expected to sit among their students and assist in maintaining a quiet, attentive attitude. If a student's behavior becomes disruptive, please take them out to the lobby areas.

**CAMERAS/RECORDERS/CELL PHONES:** The use of cameras or video recorders during the performance is strictly forbidden. We also ask you turn your cell phones OFF when entering the hall and keep them off during the performance.

**FOOD/BEVERAGES:** All food and beverages (including water bottles) are prohibited inside the hall.

**EMERGENCY:** Please contact the nearest usher in the event of an emergency.

**LOST ARTICLES:** Report lost items to the house manager, or call #563-589-3432.

**LEAVING:** Please remain seated until your group is dismissed, then exit in an orderly manner. Your ushers assigned to you will oversee your exit from the building.

**BUS PICK UP:** Your bus “pick-up” will be the same location as the “drop-off”. Schools are dismissed in the order that busses are lined up after the performance. (First bus line up = first school to be dismissed)  
The house manager will announce, over the PA, each school’s dismissal.

Thank you, in advance, for your cooperation in implementing these procedures, allowing all audience members the opportunity to enjoy the performance!

***Thank you for attending – we appreciate having you as part of the  
Heritage Center SchoolBus Performance Series program.***

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**\*\*\*\*\*Audience Responsibilities – A Learning Experience!\*\*\*\*\***

Live performances may be a new experience for some students. Therefore, it is beneficial to discuss with them the difference between “live” shows with real people on stage as opposed to the films, TV shows, and videos they are accustomed to seeing.

The audience plays a vital role in a live performance. What’s the point of putting on a show if there’s no one to see it? Audience members have responsibility to the actor and to each other to behave in an appropriate manner when attending.

What makes a good audience member?

1. The performers are sensitive to audience reactions. That, of course, would be not true for movies, TV or video. Quiet, attentive, appreciative audiences energize the performers.
2. Performers and audience members are very aware of extraneous noise, thus, the students need to refrain from talking or carrying on disruptive activities.
3. The performers are encouraged and rewarded by applause at appropriate times, such as the end of musical selections, dances, or scenes in dreams. Laughter at funny moments is of course expected and appreciated.

***The magic of live performance results from the interaction off the audience with the artist – each inspiring the other. Please help to make the magic happen!***