

## International Student Union

### Article I- Name

1. The name of this organization will be the International Student Union or ISU for short.

### Article II- Purpose

1. The purpose of the International Student Union (ISU) will be to provide an innovative and fun way to share international cultures with the University of Dubuque campus through its students. Along with sharing different cultures through fundraisers and events the ISU will aim to help international students during their time at the University of Dubuque and to help provide services such as storage fundraisers and transportation.

### Article III- Members

1. Regular Membership
  - a. Regular membership is open to any full-time University of Dubuque student and any university faculty member who has the desire to learn about the vast cultures at University of Dubuque.
  - b. Members who desire to make use of storage services will be subject to pay fees to utilize services if they become available.
    - i. If dues are collected they will be collected once prices are established for the services to be used.
2. Associate/Honorary Membership
  - a. Associate Membership is open to any non-full time or graduate student at the University of Dubuque.
  - b. Honorary Membership is given to any non-member who has actively supported the organization.

### Article IV- Officers

1. Office of Organization will be as follows (In descending order)
  - a. President
    - i. Responsibilities include the following
      1. Actively leading the club, running meetings, and communicating with other officers.
      2. Interacting with University officials, Student Body and other organizations on campus

3. Promote a positive atmosphere for members.
  4. Promote fundraisers and other Public Relationship duties.
- b. Vice-President
- i. Responsibilities include the following:
    1. Support the President's duties
    2. Be able to take charge if the President is available.
    3. Actively participate in group meetings and interact with other officers.
    4. Promote fundraisers and other Public Relationship duties.
- c. Secretary
- i. Responsibilities include the following:
    1. Support and serve as a medium between members and officers
    2. Actively participate in group meetings and interact with other officers.
    3. Take attendance and do book keeping for the Organization
    4. In charge of communication between members and officers via email and phone.
    5. Promote fundraisers and other Public Relationship duties.
- d. Treasurer
- i. Responsibilities include the following:
    1. Approach the University in terms of funding.
    2. Actively participate in group meetings and interact with other officers.
    3. Keep an updated record of the organization's finances.
    4. Find out prices and cost effectiveness of fundraisers
      - a. E.g. Finding order prices for T-shirts
- e. Liaison
- i. NOTE: There will be multiple members with the rank of Liaison and must fill the following requirements and duties
    1. Be a member in good standing with another organization.
      - a. The Liaison will serve as a coordinator between the clubs if there will be a joint event.
    2. Duties
      - a. Serve as a Liaison between the ISU and other organization
      - b. Actively participate in both clubs
      - c. Promote recruitment for the ISU.

## 2. Selection of Officers

- a. Officers will be selected by vote during the last meeting of the semester.
  - b. Liaisons must have a recommendation from one present ISU officer and another officer of the organization they wish to serve as a liaison.
  - c. If an Officer has performed an extraordinary term of service they may be allowed to serve another semester if the vote reflects it.
3. Removal of Rank
- a. If an officer has failed to follow his/her duties and if there is a unanimous decision by officers and members to remove them from their position there will be a vote of confidence.
  - b. A vote of confidence may be only made once a semester

#### Article V- Meetings

1. Meetings will be once a week at an appointed time.
  - a. Specific time and day will be determined on which rooms are available and when members can make meetings.
  - b. If some members cannot make the primary meeting time there may be a second meeting time set up and run by any officer.
  - c. It is a member's responsibility to try and make each meeting.

#### Article VI- Committees

1. Special and Standing committees may be made for certain fundraisers and events.
  - a. Members of committees do not have to be officers but must understand their responsibilities.

#### Article VII- Finances

1. Finances will be the responsibility of the Treasurer.

#### Article VIII- Amendments and Ratification

1. Any amendments made to this Constitution must have a revision stated next to the new rule. Ex: (Rev. 06/2012)
2. Amendments may be made by the following
  - a. Majority vote from Members or General consensus from Officers