Constitution
of
MU SIGMA BETA Fraternity

Preamble

In order to organize on the campus of the College of Liberal Arts, University of Dubuque, a group of eligible men to promote fellowship, aid the social well-being of its members as well as the entire student body, foster intellectual accomplishments, and to keep its members physically fit and well-adjusted; we hereby declare the formation of this fraternity.

Article I
Name

The name of the organization shall be the Mu Sigma Beta Fraternity, Alpha Chapter, College of Liberal Arts, University of Dubuque.

Article II
Membership

Section I Active members: procedure for joining

A. Requirements

A prospective member must meet the requirements of the administration and the Interfraternity Council, and any special requirements of Mu Sigma Beta Fraternity.

B. Rushing procedures

1. To be eligible for rush, persons on the eligibility list must meet the approval of four-fifths of the active members present, always taking the upper multiple of five (5) as indicated by open ballot. Approved persons will be invited to an informal party.

2. Persons making no response to this invitation shall be dropped from the rush list, at the discretion of the fraternity, for that said rush period.

3. An open ballot shall be held after the informal rush party. Those persons approved will be invited to a formal rush party using procedure in Article
II, B.1.

4. At the time of the final blackball session is to take place a majority of the active members present shall determine whether the balloting shall be open closed. In order for a person to be blackballed the procedure in Article II, B.1.

5. The list of approved names shall be sent to the Dean of Students Office.

6. Those persons pledging shall be eligible for initiation.

7. A pledge shall become an active member after completed the pledge period and formal initiation.

Section 2. Alumni members

Any alumnus of Mu Sigma Beta shall be allowed full privileges of membership with the exceptions of voting, holding office, participation in the inner-fraternity sports, and the participation in the pledge period shall be left up to the discretion of the PledgeMaster; and may freely participate in all other fraternity activities if he will pay his own expenses in the event that additional cost to the fraternity would be incurred by his participation.

Section 3. Honorary members

A. The fraternity shall elect a person(s) to honorary membership by four-fifths vote of the active members present.

B. Any person whom the fraternity wishes to honor is eligible.

C. He shall act in an advisory capacity.

Article III
Offices

Section 1. Offices in this fraternity shall be:

A. President

B. Vice-President
C. Recording Secretary  
D. Treasure  
E. Sergeant-at-Arms  
F. Corresponding Secretary  
G. Historian  
H. Inter-fraternity Representatives  
I. Social Chairman  
J. Public Relations  
K. Songleader/General  
L. Chaplain  
M. Lounge Committee  
N. Bang Gang  
O. Photographer  
P. Intramural Director  

Section 2. Election of officers  

Election of all officers shall be by a majority of actives present. If on the first vote there is a plurality, there shall be a second vote, with the candidates having the two highest vote totals taking part.  

Section 3. Installation of officers  

Elected officers shall be installed four (4) meetings before the end of the academic year.  

Section 4. Executive Committee  

A. The executive committee shall be composed of the President, Vice-President, Recording Secretary, Treasure, and The Sergeant-at-Arms.  

B. The executive committee may transact emergency business between meetings, subject to subsequent consideration by the fraternity.  

C. The executive committee shall interpret the Constitution.
Article IV
Meetings

Section 1. Regular meetings

Regular meetings shall be held as set by the fraternity in cooperation with the administration.

Section 2. Special meetings

A. May be called by the President of the Fraternity.
B. May be called by the Executive Committee.
C. May be called by the PledgeMaster, according the Amendment I, Section 1, A.

Article V
Amendments

This constitution may be amended by a two-thirds vote of the active members, provided that the amendment was presented in writing at least one (1) meeting previously and a voting date on the amendment was specified.

Amendment I

Section 1. Duties of the PledgeMaster

A. Presides over meetings beginning at pledge sign-up until said end of Hell Week.
B. Coordinates pledge period and Hell Week.
C. May call special meetings under authority of Amendment I, Section 1, A, in accordance with Article IV, Section 2, C.
D. May assign one or multiple assistants to help in Section 1, B.
E. Elected by Article III, Section 2.
By-Laws
of
MU SIGMA BETA Fraternity

Section 1. Any active member missing three consecutive meetings without written excuse shall be reprimanded, as the Executive Committee sees fit. All reprimands shall be seen carried out by the Sergeant-at-Arms.

A. If holding an executive position, new elections shall be held at the next meeting.

B. Elections for the office held by the reprimanded member shall be held at the next meeting.

Section 2. The fourth meeting before the end of the academic year, all newly elected officers and their respective incumbents will meet and become knowledgeable to their prospective duties.

A. Money will be allocated from the treasury for the consumption of at least one social drink or meal that evening to be done off campus.

Section 3. Officers Duties

A. The President shall:
1. Have seen Hell Week from both sides.
2. Preside at all meetings except in Amendment I, Section 1, A.
3. Act as the administrator of all fraternity business.
4. Act as an ex-officio member of all committees.
5. Establish new committees as needed.

B. The Vice-President shall:
1. Have seen Hell Week from both sides.
2. Perform the duties of the President in the absence of the President.
3. Serve as advisor to the President.
4. Serve as fraternity parliamentarian.
5. Serve as rush activities chairman.
6. To review the constitution of Mu Sigma Beta at the first meeting of each academic semester.

C. The Recording Secretary shall:
   1. Keep records of all business/meetings and such other records (ie. Hell Week information) as might be important to the fraternity.
   2. Keep an up-to-date roll of all active members with a record of attendance.

D. The Treasure shall:
   1. Be an administrator of all fraternity funds.
   2. Keep an itemized account of all income and expenditures.
   3. Be Chairman of all fraternity money making projects and other financial matters (ie. carwashes).

E. The Sergeant-at-Arms shall:
   1. Keep order at all fraternity functions excluding Amendment I, Section 1-A.
   2. Have power to dismiss any member temporarily from any said fraternity meeting with a follow-up vote.
   3. Shall be responsible for carrying out any order of reprimand.

   temporarily is to be defined at the time by the members at the meeting by the follow-up vote.

F. The Corresponding Secretary shall:
   1. Carry on all correspondence for the fraternity.
   2. Act as secretary pro-tem in the absence of the Recording Secretary.
   3. Work in accordance with Public Relations elect.

G. The Historian shall:
   1. Compile a record of fraternity activities for the year to be shown in the fraternity scrapbook.
   2. Be responsible for the publishing of the Sword and Shield.
   3. Keep records of all alumni.

H. The Interfraternity Representatives shall:
1. Also hold office in Greek Council.
2. Represent Mu Sigma Beta at Interfraternity Council.
3. Represent Mu Sigma Beta at Greek Council.
5. If absent two consecutive Greek or IFC meetings without prior written excuse to the President of the organization, he will be excused of duties, and new elections held the next meeting.

I. The Social Chairman shall:
1. Be responsible for the creating, developing, organizing, and directing of all social functions except rush parties.

J. Public Relations shall:
1. Be responsible for getting fraternity news into school publications.
2. Be responsible for the publicity for all fraternity activities.
3. Advocate and promote new ideas in the areas of finance, public promotion, and community recognition.

K. The Songleader/General shall:
1. Lead and direct the fraternity rouser at the end of fraternity meetings.
2. Lead and direct pledging songs during initiation period.
3. Be responsible for the well-being of the fraternity cannon.
4. Present and prepare the fraternity cannon at special events.
5. Shall be "General" of the "Bang Gang".

L. The Chaplain shall:
1. Lead prayer at fraternity gatherings (ie. Hog Roast).

M. The Lounge Committee shall:
1. Be in charge of decorating the lounge for all events.
2. Be responsible for the upkeep and care of the
fraternity lounge.

N. The Bang Gang shall:
1. Assist the General in the taking care of, transportation of, and loading of the fraternity cannon.
2. Consist of three members; the Tongue, and two Wheels.

O. The Photographer shall:
1. Take pictures of all actives at the beginning of the year to be placed in the lounge of the fraternity.
2. Be in charge of taking a photo of all actives in front of the cannon in the beginning of the school year.
3. Take photos at all events to be given to the Historian for a scrap-book.

P. The Intramural Director shall:
1. Be in charge of getting sporting equipment for the Hog Roast.
2. Shall be captain of all intramural teams formed by the fraternity.
3. Shall turn in all roosters for intramural events for the fraternity.

Section 4. Business

A. A quorum shall consist of a majority of the active membership.

B. The order of business shall be according to Robert's Rules of Order.

Section 5. Membership

A. Rushing procedures
1. Refer to Article II, Section B, 1.
2. Each pledge shall be required to pay a pledge fee of $20.00 before Hell Week.

B. Active membership
1. Dues will be $30.00 per semester. The total for one year would be $60.00.
   a. To remain active, dues must be paid within four (4) weeks after the first fraternity
meeting of each semester.

2. If unable to pay within the four (4) weeks, written notification must be made to the President and the Treasure of the fraternity prior to the fourth (4th) meeting.
   a. The President and Treasure shall evaluate the situation and then present the excuse to the fraternity at the fourth meeting.
   b. The fraternity will decide as to the amount of time to extend to the individual in order to pay.
   c. The individual in question need not be present for voting but must be present for discussion.
   d. Each individual(s) case will be handled separately.
   e. Any individual not submitting an explanation before the fourth Sunday meeting is called to order, the issue of financial inactive membership, will be acted upon at the fifth meeting, by a vote.
   f. Each semester shall be held as a separate case (thus a member may go financially inactive for a semester and is able to become active if able to pay dues for the following semester).

3. Participation during Hell Week
   a. In order to participate in Hell Week, dues for both semesters must be paid, except in the case of Section 5, B, 2a-e.
   b. All other outstanding debts (not dues) must be paid or arrangements made with the Treasure before participation is allowed.

C. Inactive membership
   1. An inactive member shall have all fraternity rights and the power to make motions, except in the following areas:
      a. Matters dealing with fraternity money. Although he may make a motion in this area, he is unable to vote on money matters.
      b. Inactives must pay their own way at fraternity sponsored events.
      c. If an inactive member wishes to participate in a money making function, he has the right to vote on what that money is to be spent on and participate in the event that the money is spent on.
      d. All inactive members may have the right to vote at the Blackball if they wish to.
      e. All inactive members have the right to participate in Hell Week at the discretion of the Pledge Master.
The quality of brotherhood should not rest entirely upon monetary issues, yet the issue should be seen as important. Each member should try his best to pay his dues as it is not entirely fair to let some pay while others get a "free ride". Money is important in the aspect of being able to hold events such as the Hog Roast and Hay Ride, and is especially important during pledging.

D. Dismissal
1. An active can be dismissed from the fraternity if he fails to fulfill fraternity responsibilities (attendance, payments, duties of elected position, etc.).
2. The individual(s) at question must be warned both in writing and verbally, by the President of the fraternity before any action can be taken.
3. Three-fourths (3/4) of the members, excluding those members in question, must vote in favor of dismissal in order for it to be carried out.
4. The member in question has a right to state his reason for his failure to fulfill his duties.
5. Ninety percent of the fraternity must be present at the voting.

This is a serious matter and is to be taken as such. Instead of dismissal, it is preferred that a serious reprimand be given, before carrying through with the above procedure. Dismissal means that the member shall no longer be allowed to wear the colors of Mu Sigma Beta. This is not to be taken lightly.

Section 6. Amendments
1. These By-Laws may be amended according to Article V of the Constitution of Mu Sigma Beta.
Reservations
of
Mu Sigma Beta Fraternity

A. The official coat-of-arms of the fraternity shall consist of the diamond shaped shield crossed by a sword with the letters MEB written across the center of the shield. The Sword and Shield rests on a second larger shield, which is divided into three sections of gray, scarlet, and blue, representing the three major concerns of Mu Sigma Beta—Scholarship, Fellowship, and Tradition.

B. The official crest of the fraternity shall consist of the diamond shaped shield crossed by a sword with the letters MEB written across the center of the shield.

C. The official motto of the fraternity shall be: ΜΩΘΟΣ ΣΩΦΙΛΔ ΒΩΟΙΣ "By toiling for Wisdom, we gain the Kingdom"

D. The official fraternity pin shall contain the crest and the motto. The main part of the pin is the crest. The emblem on the guard of the pin is a shield containing a scroll, a star, and a crescent moon, and the words Mu Sig.

E. The official colors of the fraternity shall be black and gold.

F. The official fraternity flower shall be the white carnation.

G. The official alumni bulletin shall be called the Sword and Shield printed at least once each semester if financially possible.

H. The official jacket of the fraternity shall consist of a black nylon jacket with gold stripes on the collar and cuffs, with the crest on the left breast, and the name Mu Sigma Beta across the back.

I. The official blazer of the fraternity shall be black with gold buttons and a pin guard emblem on the left breast.

J. The official sweatshirt of the fraternity shall be
antique gold with the pin guard emblem in the center topped by the name Mu Sigma Beta (in Old English Script).

K. The official fraternity cannon shall be under the auspices of a designated crew, consisting of the "General" and the "Bang Gang".