

# *Sister to Sister*

## Constitution



## Sister-to-Sister

### Article One: **Mission Statement**

As an organization we say what we mean and mean what we say. Our purpose is to promote unity and friendship amongst college women, joining hand to hand to help alleviate problems concerning women and their wellbeing. We are here to study and work hard to improve woman's social stature, along with our image; we want to spread our organization on campus and in the local community. As our group expands we want to be known as women of leadership who have proven service to all humankind; no matter what the issue may be *Sister to Sister* is there to give a helping hand!

### Article Two: **Membership**

*Sister to Sister* openly admits students to its membership and does not discriminate on the basis of race, color, creed, sexual orientation, marital status, personal appearance, age, national origin, political affiliation, physical or mental disability, or on the basis of rights secured by the First Amendment of the United States Constitution.

### Section One: **Academics**

In order to join the organization, Freshmen must have at least a 3.0 GPA and Upperclassmen must have a 2.5 GPA. Upon - acceptance each member must obtain that GPA or risk being suspended. Failure to raise your GPA will result in dismissal from **Sister to Sister**, depending on the advisors' response.

### Section Two: **Service**

Each member of *Sister to Sister* must participate in a certain number of community service projects. For every achievement you achieve you will receive an honorary graduating gift, if you have been a member for more than one year.

### Section Three: **Leadership**

*Sister to Sister* consists of a President, Vice-President, Secretary, Treasurer, Coordinator, and Promoter. Each position is voted for by the members of *Sister to Sister*. Failure to meet qualifications for your role will result in forfeiture of your position.

#### ➤ Duties

- President: Must attend all the events, including all meetings, must maintain justice in *Sister to Sister* along with fulfilling the duties of the Vice President if absent.

- Vice-President: Takes President's responsibilities if President cannot attend an event or meeting. VP must attend all meetings and events regardless of President's absence. VP will be the representative in charge if President is absent. VP must maintain structure of the budget and community service hours; double checking after the Secretary and Treasurer. The VP also sets the schedule of meetings and events.
- Secretary: Maintain records of applicants and members, keep track of meeting times and events, attend all meetings, and keep files of budgets and community service hours and events. Take notes at the meetings.
- Treasurer: In charge of the money. Must calculate the community service hours, keep the budget at its limits, and maintain receipts of items bought and money spent. Also, must attend all meetings.
- Coordinator: In charge of all events, has to make sure that the venue we need for the event is reserved. Has to buy the materials that we need to make the event a success. Has to attend all meetings and keep the VP and President in the loop on what is new with the events.
- Promoter: The promoter must attend all meetings. Has to make the flyers and make sure they are presentable and eye catching. Must run the flyers by all the members of Sister to Sister

#### Section Four: **Apparel**

Members of Sister to Sister must dress presentably every day. Members are required to wear some type of clothing with Sister to Sister logo on it at every event. The ladies are to uphold a professional look upon interviews as well as everyday

#### Section Five: **Meetings**

**All** meetings will occur on a weekly basis or other regular basis held by Sister to Sister. Procedures are as followed:

- Attendance
- Reports by the executive board
- Future plans/events
- Dismissal



**We hereby abide by all rules and regulations set by the chapter at the University of Dubuque.**