



## Student No Show Form

*(To be filled out by instructors, and turned into the Admin Office for processing)*

No Show Procedure via the Aviation Safety & Operations Manual

*If a student fails to advise their instructor and/or dispatch office of a cancellation 24 hours in advance, they may be charged a \$150.00 No Show Fee to their flight account. Students who fail to attend flight training at scheduled block times more than twice without an excused absence will be removed from their flight block and put on standby. The student will be required to arrange their flight training through their assigned instructor.*

*Instructors are to be paid 1 hour of time for each No Show reservation.*

Reservation Date & Time: \_\_\_\_\_

Reservation Type: \_\_\_\_\_

Instructor: \_\_\_\_\_

Student: \_\_\_\_\_ Student ID# \_\_\_\_\_

No Show Reasoning:  
\_\_\_\_\_  
\_\_\_\_\_

Instructor Signature: \_\_\_\_\_

Admin Signature: \_\_\_\_\_