Student Employment Calendar 2016-2017 Academic Year

			Supervisors		
Hours worked in	Begin date	Enter hours	must sign	Pay Date	Notes
month of		by	off by 5 pm		
August	08/25/2016	Friday	Monday	Friday	Enter hours worked in August into the
		09/30/16	10/3/ 2016	10/10/16	September timesheet
September	09/01/2016	Friday	Monday	Friday	All employment paperwork must be completed
		09/30/16	10/3/ 2016	10/10/16	by you to be paid
October	10/01/2016	Monday	Tuesday	Tuesday	News Flash! You can file your 2017-2018 FAFSA
		10/31/16	11/1/2016	11/8/16	beginning October 1 using taxes from 2015
November	11/01/2016	Wednesday	Thursday	Tuesday	
		11/30/16	12/1/2016	12/8/16	
December	12/01/2016	Saturday	Tuesday	Monday	The fall term ends on December 14- enter your hours
		12/31/16	01/3/2017	01/9/17	worked before going on break!
January	01/01/2017	Tuesday	Wednesday	Wednesday	If you are on campus for J-term, you can work and
		01/31/17	02/1/2017	02/8/17	will be paid on February?
February	02/01/2017	Tuesday	Wednesday	Wednesday	File your FAFSA if you haven't already done so
		02/28/17	03/01/2017	03/8/17	starting in October!
March	03/01/2017	Friday	Monday	Monday	
		03/31/17	04/03/2017	04/10/17	
April	04/01/2017	Sunday	Monday	Monday	
		04/30/17	05/01/2017	05/08/17	
May	05/01/2017	Wednesday	Monday	Monday	Academic year ends May 10 th but hours worked may
		05/10/17	05/15/2017	05/22/2017	be entered through May 15, 2017