

University of Dubuque
Student Employment Opportunities

Academic-Aviation/Flight

JOB TITLE:	AVIATION OFFICE ASSISTANT
Department:	Aviation
Location:	Dubuque Regional Airport
Supervisor:	Kim Bruggenwirth
Phone Number:	563-589-3180
Email:	KBruggen@dbq.edu
Job Responsibilities:	<ul style="list-style-type: none">• Handles sensitive personnel and student data• Basic office duties as required• Deliver mail and supplies as required between campus and airport locations
# of Positions:	1