

JOB TITLE:	CHAPEL ASSISTANT
Department:	Campus Ministry
Location:	Blades Chapel
Supervisor Name:	Rev. James Gunn
Supervisor Phone Number:	563.589.3582
Supervisor Email:	JGunn@dbq.edu
Duties and Responsibilities:	<p>Will assist with Campus Ministry in the following ways:</p> <ul style="list-style-type: none"> • The Chapel Assistant prepares the space used for chapel services, sets up any coffee or other beverages ahead of time, and cleans up after chapel. • Welcoming people to chapel • Assist Campus Ministry staff in chapel efforts by writing down prayer requests, providing occasional leadership in chapel, communicating needs and plans, etc. • The person who serves in this position must be available before and after chapel on Monday, Wednesday, and Friday and/or Sunday before and after Impact.
Classification	None
Purpose or Role within the Organization:	Supports Campus Ministry and the University's <i>Mission</i> through preparation and presence at chapel services.
Rate of Pay:	Minimum Wage
General Qualifications:	Must be enrolled at least half-time.
Length of Employment:	Beginning of the fall semester to the end of the spring semester.
Evaluation Procedures & Schedules:	None

**Position require students to believe, practice and sign the Christian Leadership Council covenant. This will be reviewed and signed before a candidate is hired.