

<b>JOB TITLE:</b>	<b>PROJECTION ASSISTANT</b>
Department: Location: Supervisor Name: Supervisor Phone Number: Supervisor Email:	Campus Ministry Blades Hall Balcony Andrew Kalthoff / Emily Enstminger 563.589.3540 / 563.589.3557 <a href="mailto:akalthoff@dbq.edu">akalthoff@dbq.edu</a> / <a href="mailto:eentsminger@dbq.edu">eentsminger@dbq.edu</a>
Job Responsibilities:	Will assist with Campus Ministry in the following ways: <ul style="list-style-type: none"><li>• Create PowerPoints that will be projected during worship services</li><li>• Set up the projection and ensure all necessary slides are prepared</li><li>• Run the projection during rehearsals and worship times</li><li>• Learn how to use the program MediaShout (a brief orientation will be given)</li><li>• The projection assistant will be used for chapel Sundays, Mondays, Wednesdays and Fridays.</li></ul>