



JOB TITLE:	SOCIAL MEDIA SPECIALIST
Department:	Campus Ministry
Location:	Various
Supervisor Name:	Rev. Dr. James Gunn / Emily Entsminger
Supervisor Phone Number:	563.589.3557
Supervisor Email:	JGunn@dbq.edu / EEntsminger@dbq.edu
Job Responsibilities:	<p>Will assist with Campus Ministry in the following ways:</p> <ul style="list-style-type: none"> • Develop, edit, and publish relevant content to post to social media sites • Update, optimize the use of, and consistently post on Campus Ministry’s Facebook page • Take and upload photos and videos based on CM efforts and events • Possibly start and maintain new social media forums • Assist in updating and maintaining the Campus Ministry website • Flexible hours, approximately 5-10 hours a week

**The Social Media Specialist position requires students to believe, practice and sign the Christian Leadership Council Covenant. The Christian Leadership Council Covenant will be reviewed and signed before a candidate is hired.