

JOB TITLE:	BABKA BOOKSTORE CLERK
Department:	Campus Stores
Location:	Peters Commons (PC)
Supervisor Name:	Amy Otterbeck Gile
Supervisor Phone Number:	563.589.3195
Supervisor Email:	agile@dbq.edu
Duties and Responsibilities:	<ul style="list-style-type: none"> • Assist customers with merchandise and textbooks • Operate computer / cash register • Clean and organize items • Work weekend hours and help with football game sales • Customer service • Other duties as assigned
Classification	None
Purpose or Role within the Organization:	Supports Campus Stores by providing excellent customer service and a clean and organized shopping environment.
Rate of Pay:	Minimum Wage
General Qualifications:	Must be enrolled at least half-time.
Length of Employment:	Beginning of the fall semester to the end of the spring semester.
Evaluation Procedures & Schedules:	None