

<b>JOB TITLE:</b>	<b>CURRICULUM LIBRARY ASSISTANT</b>
Department:	Charles C. Meyers Library
Location:	Library 200
Supervisor Name:	Molly Zogas
Supervisor Phone Number:	563.589.3649
Supervisor Email:	mzogas@dbq.edu
Duties and Responsibilities:	<ul style="list-style-type: none"> <li>• Assist with displays and other special projects</li> <li>• Assist with story time crafts and other library events</li> <li>• Shelve and maintain curriculum library</li> <li>• Help maintain book stacks</li> </ul>
Classification	None
Purpose or Role within the Organization:	Support library programming and curriculum library needs
Rate of Pay:	\$8.00+
General Qualifications:	Must be enrolled at least half-time.
Length of Employment:	Beginning of the fall semester to the end of the spring semester.
Evaluation Procedures & Schedules:	None