

JOB TITLE:	SYLVIA'S COMMON GROUND EMPLOYEE
Department:	Campus Stores
Location:	Library
Supervisor Name:	Margo Ketels
Supervisor Phone Number:	563-589-3765
Supervisor Email:	mketels@dbq.edu
Job Responsibilities:	<ul> <li>In Sylvia's you will learn how to make all beverages.</li> <li>Learn the computer/register system.</li> <li>Open and close the store.</li> <li>Clean where needed during your shift.</li> <li>Bake the baked goods that are for re-sale.</li> <li>We are only looking for Special hours from 1:00 PM until 6:30 PM Monday through Thursday and Friday from 1 until 4.</li> </ul>