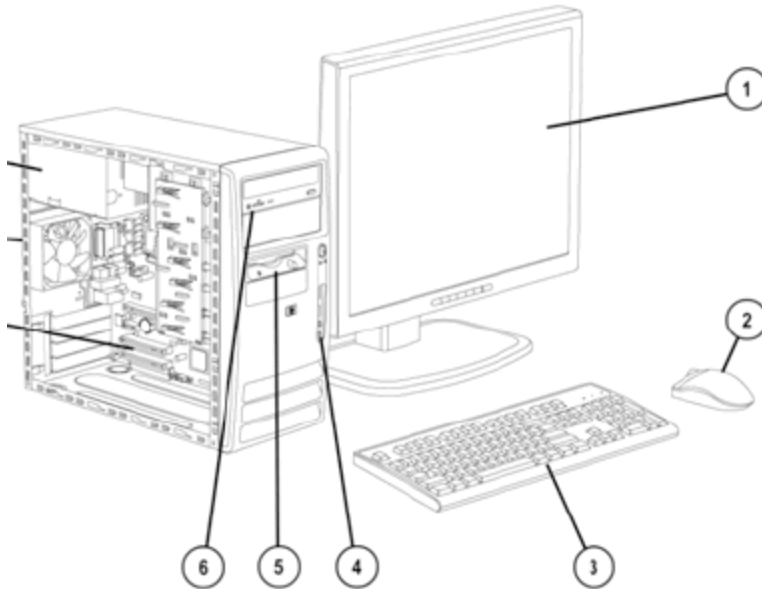


HP Compaq dc5100 PC overview



1. Monitor
2. Mouse
3. Keyboard
4. Front USB port, headphone and microphone port
5. Floppy Drive
6. DVD/ CD writer drive

Logging in:

- **Network:** When logging onto the University of Dubuque's network, enter your network username and password. Do NOT have the **Workstation only** box checked.
- **Off Network:** To log onto the desktop when network is not available or you wish to work off the network; place a checkmark in the **Workstation only** checkbox and enter the username **ud** and password of **ud** (lower-case letters only). This will allow you to log onto the desktop, and have internet access, but no access to network applications.

NOTE: There is a folder on the C: drive of your laptop called '**Local User Documents**'. This folder is shared between the **Workstation only** login and any other user that logs onto your laptop. When you are NOT logged onto UD's network, you will always use this folder to save your documents. This way, when work is done off of the network, documents and files can be saved to this folder and then accessed freely when logged onto the network.