Welcome to the University of Dubuque

We are excited to have you as a new student and want to provide you with everything you need to ensure you get connected to our technological systems as easily as possible. Following are instructions that will help you get connected for the first time as well as information to connect to other systems you will use frequently during your academic career here at the University of Dubuque.

If you have any questions or experience any issues, please contact our Help Desk at 563-589-3737 or helpdesk@dbq.edu. If you are on campus, you can find Help Desk team members ready to assist you with any of your technological needs in room 105 of Van Vliet Hall.

First time User Instructions:

- Please log into http://mycampus.dbq.edu
- Click on the Account Activation link under the "Sign in" box
- Enter your ID number, Next
- Enter your Username, Next
- Enter new password

Password must be a minimum of 6 characters and contain at least 3 of the following 4 categories:

- Uppercase character
- Lowercase character
- Number
- Special character

NOTE: YOU CAN'T HAVE ANY PERSONAL INFORMATION OR EASY NUMBER OR LETTER COMBINATIONS IN YOUR PASSWORD I.E ANY PART OF YOUR NAME, ID NUMBER, 123456, ABCDE

UD Email

- Use your UD email to communicate with your professors and classmates
- To check your email, go to http://email.dbq.edu
- Enter your email address (username followed by @dbq.edu) and password to log in

MyUD

- Use MyUD to access course schedules, financial aid information, and grades
- To view MyUD, go to http://my.dbq.edu
- Enter your username, then click on continue

- Type in your email, then click on next
- Type in your password, then click on sign in
- You will then be prompted to set up two-factor authentication
- You continue to click on next and download the Microsoft Authenticator App or you can click the "I want to use/setup other verification methods"
- If you click on "I want to use/setup other verification methods" you will then go through the process of using your cell phone number for your two-factor authentication
- Once that is completed, you will then be prompted to fill out some emergency contact forms and other important information. Once that is completed you will be into MyUD
- For more information, contact the Registrar's Office, registrar@dbq.edu or 563-589-3178