## How to Print from your Laptop

- 1. Make sure the document to print is saved on your device so it can be upload.
- 2. Go to the library homepage (www.dbq.edu/library), and under Additional Resources click on Wireless Printing.

ADDITIONAL RESOURCES		
• <u>Apex</u>		
<u>Library Hours</u>		
<u>Mango Languages</u>		
<u>TestPrep - Learning Express</u>		
<u>Digital UD</u>		
<ul> <li>Wireless Printing</li> </ul>		
Print Count Balance		
<u>Character and</u>		
• How Do I		
ATLAS for Alum		
Interlibrary Loan/E-Delivery		

3. Enter your UD username/password and click Login.



4. Attach the document to print and select the printer to send the print job to.

Submit	File for Printing	Help · Logout
	Choose File - Allowed Extensions (.pdf .doc .docx .xls .xlsx .ppt .pp .jpg .png) Choose File No file chosen	tx .pub .txt
	Select Printer	
	(Please select printer)	~
	Set Options ►	
	Preview	Print
	"For instructions to print webpages or email, see Help link above.	

- 5. Click **Print.**
- 6. Use the print release station next to the printer to release the print job.

Note: Printing in color isn't available through wireless printing.

To check your print count total, go to the following website: http://webprint.dbq.edu/balance