

ATHENAEAN

CONSTITUTION OF THE ATHENAEAN FRATERNITY

Amended February 14, 2010

Accepted as of

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Article I

Name

The name of this social organization shall be known by and called the ATHENAEAN FRATERNITY. Athenaeon may be shortened to A's but Fraternity may not be shortened to frat.

Article II

Objective

As students of the University of Dubuque, we will unite with one another to, encourage greater brotherhood, insure personal development, promote liberal social opportunities, and

cause greater service to our fellow students. Our mission is to not only serve the University of

Dubuque but to also help the surrounding community. By doing this we shall to form this organization.

Article III

Statuses of Membership

In order to distinguish between different typed of members within the ATHENAEAN FRATERNITY, the six statuses of membership shall be: Active, Inactive, Forced Inactive,

Voluntary Inactive, Pre-Pledge, and Alumni.

Section 1-Active: To obtain the status of an Active you must do the following:

- Must be a male student at the University of Dubuque.
- Must follow and obey the ideals of not only the Athenaeon Fraternity and its constitution but to also follow laws put in play by the Greek Council.
- Must not be affiliated with any other fraternity from the University of Dubuque or anywhere else.
- Successfully complete all of the required Athenaeon activities during the course of a pledging period.
- Are complete in fulfilling to the motives created and the activities performed throughout the year.

- Have an accumulative GPA of 2.0 or higher, and be in good standings with the University of Dubuque.

ATHENAEAN

- Be completely paid up with dues and other financial obligations within the stipulated periods. (Enforced by the Sergeant of Arms and Treasurer.)

Section 2-Inactive: To obtain the status of an Inactive the following must have occurred:

- Must have at one time been an Active in the Athenaeon Fraternity.
- Must have had an outside (of the fraternity) force to have caused them to go inactive.

Ex:

cumulative grade point average or a school suspension.

Section 3-Voluntary Inactive: To obtain the status of Voluntary Inactive the first criteria listed and one other must have occurred:

- Must have at one time been an Active in the Athenaeon Fraternity
- Must feel that they can no longer fulfill their obligations to the fraternity due to job, class

schedule, or other serious personal issue OR.

- Must have for at least a temporary time decided not to attend the University of Dubuque

OR.

- Voluntary Inactive are allowed to return after the semester.

Section 4-Forced Inactive: To obtain the status of Forced Inactive the first criteria listed and

one other must have occurred:

- Must have at one time been an Active in the Athenaeon Fraternity.
- Not met the financial obligations by the stipulated times (See Finance, Article V) OR.
- Not lived up to the commitments and loyalty to the fraternity. (See Dismissal, Article VII).

Section 5- Alumni: To obtain the status of Alumni the first criteria listed and one other must

have occurred:

- Must have at one time been an Active in the Athenaeon Fraternity.
- Must have gained a degree and graduated from the University of Dubuque OR
- Must have gained a degree and graduated from another school OR
- Must have been removed from school for five years and in the work force.

Section 6-Pre-Pledge: To obtain the status of a Pre-Pledge you must fulfill the following

requirements:

ATHENAEAN

- Must be a male student at the University of Dubuque.
- Must not be affiliated with any other fraternity from the University of Dubuque or anywhere else.
- (When the pledging period starts) Successfully complete all of the required Athenaeon activities during the course of a pledging period.
- Are complete in fulfilling to the motives created and the activities performed throughout the year.

Article IV Obligations, Privileges

Because there are different statuses of membership, different obligations and privileges are required and granted, respectively. At the beginning of each semester, each active member

will declare their status for the semester. This will be discussed the first meeting at the beginning

of the semester. At this time all outstanding dues will be paid or membership will be Inactive.

This is a semester-by-semester decision made exclusively by the individual assuming the

previous semester they were in good standing as an active member. One may not choose a status

in the beginning of a term and change mid-term. If a non-active member chooses to become

active, they will bring their request to a meeting and the current active membership will vote on

the request. A $\frac{3}{4}$ acceptance is required.

Section 1-Active: The obligations consist of a considerable participation with at least half of the fund-raising activities throughout the year, a considerable participation in at least

three of the four required service projects throughout the year, attending the informal and

assisting in recruiting as well as promoting the Athenaeon name, attending all meetings and

keeping paid up with financial obligations.

Section 2-Inactive: There are no obligations for inactive members, but they are requested

to assist the active members with their activities and duties. The privileges granted are that it is to

their discretion whether or not they wish to become active within the fraternity. They will not be

accounted for as far as Greek Council or Student Life is concerned but also may not count as part

of a required number for an obligation. They will not have an active voting right and will not be required to pay dues. If the reason they are inactive is because of their GPA, and they feel they can help the fraternity outside of getting their GPA back to within good standing, they are granted the obligations and privileges of the actives.

Section 3-Voluntary Inactive: Similar to Inactive, they have no obligations, but their assistance is accepted and encouraged. They may not participate in pledging, but may attend recruiting and alumni events. If they chose to 'activate' themselves, they are then required to meet all of the requirements of actives as well as be granted all of the privileged. They still are granted the rights of wearing colors and letters.

Section 4-Forced Inactive: The only obligations of a member that is Forced Inactive is to better what they have done wrong. If they achieved this status because of a financial situation,

ATHENAEAN

they must pay what is owed to be recommended as an active member. Depending on the situation as to be voted on (by the remaining actives members) they are still granted the rights of wearing the colors and letters and attending pledging period events, but may not participate.

Section 5-Alumni: There are no obligations of the Athenaeon Alumni, but they are encouraged to keep in touch with the actives that remain when they graduate. They have the privileges of coming back to visit during any time to participate in anything they chose, except pledging activates.

Section 6-Pre Pledge: A Pre-Pledge of the Athenaeon Fraternity is someone that temporarily joins with the intentions of pledging when the pledging period occurs. A Pre-Pledge is allowed/encouraged to participate with members of the Athenaeon Fraternity. They are not allowed to wear the colors and letters, but are allowed to participate in Greek activities and Fraternity Events. They are encouraged to come to the meetings and add their input to the fraternity. They will not have an active voting right or be required to pay dues. Pre-Pledges

should be allowed to partake in everything besides the activities or traditions learned in the pledging period. Any additions to this section will be voted on by the active membership. (Majority)

Article V

Finance

The Athenaeon Fraternity shall be financed by due of \$25.00 each semester per active member. These dues must be paid within two weeks of the first meeting of the year. If the dues are not paid for whatever reason, the active will assume the status of Forced Inactive. Once they pay their dues, they are then considered active. Dues are only due to the individuals within the fraternity who chose to be active for the particular semester. If any individual who was required to pay dues for the semester and does not, they are not allowed to become active in the future until they have paid their dues of the past and then if voted in by the active membership must pay dues for the respective semester as well. In addition to dues, the fraternity shall do several fundraising actives to assist with funding and donations are to be accepted. Initiation fees of \$20.00 shall be required of the new members in March and/or November. We will also accept donations from Alumni and/or anyone else. All financial issues will be taken care of by the Treasurer (See Article XI, Section 4).

Article VI

Meetings

Meetings shall be conducted every Sunday evening at 8:00pm. If there are no regularly scheduled classes the following day, Monday, or off days/ weeks of school, then the meeting shall be moved to the next day, or following Sunday, before the return of classes at the same time, in the lounge. Emergency meetings or extra meetings shall be called 24hours in advance by the President only. Emergency meetings will be conducted on a night everyone is free during the week. Once these meeting begin, distractions and/or disturbances are not permitted. Distractions and disturbances included but are not limited to, excessive talking to individuals about other

ATHENAEAN

items not on the floor, doing homework, talking on phones, alcohol and/or drugs (either in a physical presence or inhibiting an attendee to the point where progress may be altered). These meetings and any other meetings called by the president are mandatory, not optional. If an active knows of an upcoming absence that may occur, it is their responsibility to contact the President or Vice-President and explain their reason for not being there. The President/Vice-President will at the meeting then tell the reason to the remaining actives and with them will vote on whether or not the excuse is acceptable. If the reason is accepted then no fines or status adjustments are necessary. If it is not accepted, then the active member shall be charged \$3.00 on the first offence of the semester and \$5.00 for every offence there after (if these fines are not paid within two weeks of the missed meeting in question, then the actives that was absent will obtain the status of Forced Inactive). Once they are paid up completely, then they automatically obtain Active status again. If there is no verbal conversation with either the president or Vice-President prior to a given meeting, then it is an automatic fine to be paid within two weeks (deadline being the closing of the meeting two weeks from the missed meeting in question). The active member does have the option to plead their case of absence to the fraternity at the following meeting, but only at the meeting, in the event he failed to contact the president or Vice-President. A vote of the active members present with the exception of himself shall discuss the issue and vote in front of him. The same fine system applies (\$3.00 for the first offence each semester and \$5.00 for each following offence). After three unexcused meetings, the active will obtain the status of Forced Inactive and shall remain until he pays his fines to the fraternity. Attendances shall be taken at

each meeting and after 3 unexcused absences for active members they will be forced to an inactive status.

Article VII

Dismissal

If the situation should occur that an active member should violate something of a serious nature, then a dismissal shall be instigated and enforced. For ANY member, this may occur through dishonesty, un-loyalty, speaking outside the fraternity about fraternity related issue deemed to remain private, or anything else committed willingly that may disturb one or more members about a fraternity-related subject or any issues of concern of any member. If such an instance should occur, a vote shall be taken from the remaining active membership, with a required unanimous vote of the entire active membership to dismiss a member.

Article VIII

Amendment

Any one of several instances may happen to have an active member request that an article or section of the Athenaeon Constitution be changed or disregarded. If such an event should occur, the following procedure shall take place: First, the active member brings it to the rest of the Athenaeon Fraternity's attention in a meeting. Next, the active member shall wait one week to provide time to analyze the situation more in depth. Finally, at the following meeting of which it was initially mentioned, a vote of the entire Active membership shall be taken and a required 2/3 decision of acceptance is required to alter the Athenaeon Constitution.

ATHENAEAN

Article IX

Officers

The officers of the Athenaeon Fraternity shall be: President, Vice-President, Secretary, Treasurer, Sergeant of Arms (Parliamentarian), Historian, Chaplin, God (Pledge leader), Good

Will Secretary and Head of Maintenance (Custodian/Head of clean up/repairs).

Article X

Terms

The election of new offices shall be held towards the end of the second semester of each scholastic year to determine who shall hold office for the upcoming scholastic year. All offices shall be elected by the active membership of the fraternity by a majority vote (more than half).

The only restrictions are that the president and Vice-President cannot be the first year students unless there are no other options possible. Any active member can otherwise hold any position with the proper election procedures (see Elections, Article XI). Upon the non-return or dismissal of an officer, a fall election shall be held to fill the vacancy.

Article XI Elections

The following shall be done to elect officers. The nominations must be made at a meeting and the elections the following. After a member is nominated, each nominee has the option to decline the chance at the position. Those that accept the nominations may speak if desired. At the next meeting when election time comes, the candidates leave the room and then discussion amongst the remaining active membership shall exist about the opposing candidates. Finally a majority Vote (more than half) shall be required to determine the winner of the election and the holder of the office.

Article XII Duties of Officers

In addition to the obligations required to be recognized as an Active member of the Athenaeon Fraternity, elected officers will have duties for their respected position.

Section 1-President: The president has the responsibility to present an agenda at all meetings, call additional meetings (than those regularly scheduled), attend Greek Council

meetings, assign committees for various events, work with those committees on subjects (including but not limited to: fund-raising, community service, alumni research, etc.), and to

have a general supervision of the organization in accordance with the groups objective. President

has to be an active member for two or more semesters.

Section 2-Vice-President: The primary responsibility of the Vice-President is to take the place of the president due to any absence. If the president is not present for a meeting, activity or

any fraternity-related subject, he then assumes all of the duties and responsibilities of the president. In addition, the Vice-President shall be in charge of alumni relations. This consists of organizing two letters a year (one to be sent in the first week of school in the fall in the other to be sent out in mid-march, following pledging) to alumni. They need to compose the actual draft,

ATHENAEAN

have it approved by Student Life and are responsible for getting steps, mailing lists, envelopes, then marking labels.

Section 3-Secretary: The Secretary shall be in charge of recording all issues discussed at meetings and presenting minutes to all of the active members by the Wednesday that precedes the following meeting on a media drive. He is also responsible for giving notice to the actives of upcoming meetings and reminders for events. Finally he assists the president with money-related decisions.

Section 4-Treasurer: It is the duty of the Treasurer to be responsible for all of the fraternity's money. Anything that is received shall always be deposited into the fraternity account. He is also responsible for all distributions of the money either by being present for an actual purchase, or through reimbursement. In addition, he must present an accurate figure before members present at meetings and make sure a weekly balance is recorded in the Secretary's minutes. When this segment of the meeting comes up, if no change in the balance occurred, the amount is all that is needed. If there was the change from the previous week's balance, then the accounts added or deducted shall be explained in detail. All monthly statements from the bank shall be gathered and filed appropriately with noted to explanations of deductions. Finally, they must take the initiative to help turn the account over into the new position-holder's name at the end of the year after elections.

Section 5-Historian: It is the responsibility of the Historian to attend fraternity related

events with camera, take pictures, download images, and organize the photos into albums. It is

also the responsibility of the Historian to maintain and upkeep the fraternity website www.athenaeon.com with the archive sections of the site. Anything invested in any project

requires a receipt presented at a meeting and can be given to the Treasurer for reimbursement.

Section 6-Chaplain: It is the duty of the Chaplain to conduct all religious activities and ceremonies within the fraternity. These include but are not limited to the bid-night ceremony and

the pledging Chaplin speech. He is also responsible for informing the fraternity about religious activities on and off campus that the fraternity may be interested in.

Section 7-Sergeant of Arms (aka: parliamentarian): The Sergeant of Arms has the responsibility of assisting the President in conducting and maintaining order in meetings and or

events. He also assumes the role of assisting other officers with collecting and enforcing fines

and rules, respectively.

Section 8-God (aka: Pledge leader): It is the duty of "God" to assemble and prepare pledging and hell week. He is in charge of working with the school for necessary rooms, obtaining supplies needed for various events, and working with the Treasurer and President with

financing the initiation process. During pledging, he assumes the sole responsibility for the

pledge(s) during the pledging period.

ATHENAEAN

Section 9-Good Will Secretary: The responsibility of the Good Will Secretary will be primarily to familiarize themselves with important dates of the active membership and regularly

obtain a general knowledge of other instances around campus. When appropriate, he is to

organize a formal congratulations or apology and present it to the individual or group in question.

Section 10-Head of Maintenance (aka Colonel of the Urinal or Head of clean up):

The obligations for this position will be to assemble committee's to handle the clean-up and or

repairs for all fraternity related functions. In addition when a group or place has welcomed the

fraternity as a whole and a member or members attend, it is his responsibility to offer assistance

with post event procedures. He also has a general responsibility of keeping the lounge picked up, garbage removed, and keeping the cooler stocked appropriately. He is to consort with the Treasurer and President for appropriate funds and report collections to the Treasurer. They are not responsible for ever exclusively cleaning things up.

Article XIII
Committees

Throughout the year, several events require extra work from various people within the fraternity. The President at these times will appoint committees to be in charge of certain events.

The only committee that is a year-long issue is the Greek Council Committee. This committee has the responsibility to attend all Greek Council meetings and record the issues and items discussed and present those issues to the active membership at the following meeting. They will also be the voting bodies of the fraternity when needed at Greek Council and are required to vote in relation to the opinion of the fraternity as a whole. Other committees can be assembled for the following events, but not limited to Homecoming, Picnic, Informal, Fund-Raising, Community Service, Alumni Research, etc. The specific duties will be assigned upon the assembly of the committee.

If the above is accepted with the acknowledgment that additions may be made where deemed necessary, please sign here:

Name
Date