

## **Constitution of the Accounting Club at UD, Established Fall 2009**

### **Article I. Name**

Accounting Club of UD, hereafter referred to as the AC.

### **Article II. Purpose**

The mission of the AC is to promote, educate and encourage students to network while here at UD—group tours, speakers, study sessions, understanding of the CPA exam.

- To provide members with opportunities for academic, personal, and professional development so they may contribute effectively and ethically to society and their organizations.
- To serve the community and develop conscientious members of the community through participation in civic activities.
- To build unity within the club while establishing friendships and networks that extends beyond the college career.
- To educate members about the opportunities provided by all sectors of the accounting industry.
- Aspire continuous improvement in all activities to ensure that members perform effectively in today's business environment.

### **Article III. Members**

Any UD student majoring in Accounting may be a member. A member has the right to voice any opinions and personal concerns to everyone in the group, vote members for office, and suggest activities for the group.

Duties of a Member: to work within the group in a productive and beneficial manner.

Benefits of being a member:

- Exposure to the professional accounting environment through club-coordinated tours and professional interactions.
- Access to up-to-date information through seminars and workshops conducted by University faculty and members of the business community.
- Opportunity for networking and personal growth through social activities and sporting events.
- Exposure to professional organizations

We will encourage all Accounting students to participate. The Accounting Club does not discriminate and has a policy against hazing.

#### **Article IV. Officers**

President, President-elect, Vice President, Secretary and Treasurer; one year term. At the first meeting, convened by the advisor or former President ; the officers will be elected as a matter of the first business.

Duties of Officers:

*President* – to communicate with outside organizations and to help organize activities for the group.

*President elect* – A junior level student willing and interested in being the club president in the succeeding year. In absence of the President, the President elect will conduct meetings and all other necessary business.

*Vice President* – to assist the President.

*Secretary* – to take minutes of the meetings and write the documents used for written communication.

*Treasurer* – to manage monetary funds; to provide input and distribution as necessary.

To dismiss an officer there must be a unanimous vote by the remaining officers. In the event of an officer resigning, an acting member will be appointed to fill the office temporarily until the next meeting at which a replacement will be elected.

#### **Article V. Faculty Advisor**

There will be one faculty advisor from Accounting. A background or proficiency in accounting is all that is necessary.

#### **Article VI. Meetings**

Meetings will differ each semester depending on member availability and level of work/interest, but shall be set in advance. There shall be at least three meetings per semester. Members will be notified via email one week prior to meeting time. Either an advisor or officer can designate a time for a special meeting if the need arises.

#### **Article VII. Quorum**

A quorum is defined as 4 members of the group present at a meeting, not counting the advisor who is ex-officio.

#### **Article VIII. Amendments**

If a member wishes to propose a change to the Constitution, the amendment should be brought to the attention of an officer before it is voiced at a meeting. A notice will be sent via email a week prior to a meeting to amend this Constitution. The Constitution

can be amended only by a majority vote by the officers and members. Any changes that need to be made to the constitution, will be proposed at meetings, voted upon, and updated by the next meeting. For all items, Roberts' Rules of Order will be followed. Amendments become effective upon approval vote.

**Article IX. Ratification**

The requirement for ratification of the Constitution for the AC will be completed by those attending the first meeting.