

**Constitution**  
**THE GOSPEL CHOIR**  
University of Dubuque

**ARTICLE ONE: NAME**

The name of this organization shall be the University of Dubuque Gospel Choir.

**ARTICLE TWO: PURPOSE**

The purpose of this organization shall be to seek to provide opportunities for learning and service through the enjoyment of singing and fellowship. Through public appearances, the members of the Choir endeavor to be worthy of their role as ambassadors of goodwill. The Gospel Choir will be a safe haven for those to share their Christian faith through song and worship.

**ARTICLE THREE: MEMBERSHIP**

Every undergraduate student (full or part-time) enrolled at the University of Dubuque can and is encouraged to participate in the Gospel Choir.

**ARTICLE FOUR: OFFICERS**

**Section One: The Executive Branch**

Officers of the organization shall be as follows:

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. Wardrobe Manager

**Section Two: Election of Officers**

Election of Officers of the organization shall be elected during the month of April of each academic school year.

1. All officers must meet the following requirements:
  - a. Must maintain a G.P.A. of 2.5 or better
  - b. Must maintain at least nine credit hours

**Section Three: Term of Office**

Officers shall take office following the April elections and shall serve for a period of one academic school year.

**Section Four: Removal of Officers/Impeachment**

1. The Gospel Choir has the authority to impeach and remove any officer according to the following provisions

- a. Any misconduct or wrong-doing as defined by the Student Handbook, or
- b. Failure to perform the duties established by this constitution.
2. The Choir shall investigate the impeachment of an officer with the advisors and/or the Dean of Student Life;
3. After an investigation, the Executive Branch of the organization will vote on the impeachment of the officer.
4. A vote from two of the four remaining Executives is required.

### **Section Five: Replacement of Executive Officers**

Replacement of officers who have resigned or have been removed from the Gospel Choir shall be done following these procedures:

1. An interim officer may be appointed by the President until an election is held; however, if the President's position becomes vacant, the Vice-President assumes the duties of President.
2. A new officer may be nominated and elected from within the choir. The candidate who receives the most votes wins.
3. Replacement officers must meet the same requirements as specified under that position's requirements.

### **Section Six: Duties of Officers**

1. The President
  - a. Shall be the chief governing officer of the Choir
  - b. Shall serve as the chief liaison officer between the Choir and the Director
  - c. Shall serve as chair of the Executive Branch
  - d. Shall break any tie in conflicting matters concerning the Choir
  - e. Shall direct any logistics associated with official Choir performances
  - f. Shall appoint additional officers as necessary throughout the year
  - g. May Co-Sign Checks
2. The Vice President
  - a. Shall assist and stand in for the President of the Choir when necessary
  - b. Shall be responsible for any other duties as delegated by the President of the Choir
  - c. Acting as Parliamentarian during assembly meetings and rehearsals
  - d. May Co-Sign Checks
3. The Secretary
  - a. Shall take attendance for all official Choir performances, rehearsals, and required events
  - b. Shall keep and post the minutes of all meetings and rehearsals
  - c. Shall be responsible for any other duties as delegated by the President of the Choir
4. The Treasurer
  - a. Shall prepare the Choir's annual budget in consultation with the Executive Branch and the Director

- b. Shall be responsible for all Choir funds and all funds designated for use by the Choir by the University of Dubuque
  - c. May Co-Sign Checks
  - d. Shall report regularly to the Executive Branch on the state of the Choir's finances
  - e. Shall be responsible for any other duties as delegated by the President of the Choir
1. The Wardrobe Manager
- a. Shall be in charge of assign choir uniforms for performances and other special events as needed.
  - b. Shall be responsible for any other duties as delegated by the President of the Choir

## **ARTICLE FIVE: REHEARSALS**

### **Section One: Regular Meeting Time**

The Gospel Choir shall meet and rehearsal once per week. A regular set date will be determined by the choir at the start of each academic semester.

## **ARTICLE SIX: AMENDMENTS**

### **Section One: Voting on an Amendment**

All amendments require a 2/3 vote by the choir for adoption.

### **Section Two: Approval**

Amendments become effective only after approval by the Office of Student Activities

Date of Ratification: \_\_\_\_\_