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The Omega Psi Phi Fraternity Inc. Constitution

Article 1: Name

The name of this organization should be the Omega Psi Phi Fraternity Inc.

Article II: Purpose

The purpose of the Fraternity shall be to bring about a union of college men of similar high ideals of scholarship and manhood in order to prepare its members for greater usefulness in causes of humanity, freedom and dignity of the individual. Stimulate the attainment of ideals and ambitions of its member to aide down-trodden humanity in its efforts to achieve higher social, economics and intellectual status.

Article III: Membership

Eligibility for membership in the Omega Psi Phi Fraternity, Inc. shall be restricted to men who meet the following criteria.

Initiation into the Fraternity through an Undergraduate Chapter requires at a minimum that the candidate have:

- (1) Completed one and one-half (1/2) or more years of college;
- (2) A grade point average of not less than 2.5 on a 4.0 scale
- (3) Certifiable status as a registered full-time student working toward a Baccalaureate degree.

Section 2. Associate membership

- (1) Associate member for this organization shall be open to full time students.
- (2) Faculty and staff members or administrators at the University of Dubuque would have to obtain membership through one of the graduate chapters of the fraternity within the states.

Section 3. Other membership

Any other type of membership would consist of a transferring of a member from one chapter into another. Through the correct paper work that needs to be filled for such requirements. Any honorary member must be approved by the Grand Basileus of the fraternity.

Section 4. Revocation

Revocation of members will go through a process of paying dues for the fiscal year to regain financial status of the fraternity.

Section 5. Dues

- (a) Dues for membership will be collected before each initiation process.
- (b) Dues can be received by the keeper of finance to be recorded and on record.
- (c) The dues for each member shall be collected by the keeper of finance

Article IV: Officers

The following shall be the officers of the chapter in the fraternity

- (a) Basileus
- (b) Vice Basileus
- (c) Keeper of Records and Seal
- (d) Keeper of Finance
- (e) Keeper of Peace

Section 2. Election of Officers

A Chapter shall elect officers annually as provided for in the Constitution and Bylaws of the Fraternity and the Chapter Bylaws. Any member in good standing of the Chapter, except an Honorary Member, is eligible for election to office, provided he meets any specialized requirements for specific positions as called for in the Fraternity's Constitution and Bylaws and the Chapter Bylaws

Section 3.

Officers shall take office specify after the 8th District Meeting in the last week of April or the first week of May. Officers can be in office for a period of no less than one year longer.

Section 4. Impeachment procedures

In the event that any member of a commission or authority, or any person appointed by the Basileus to perform services for the fraternity shall become incapacitated, or should resign before expiration of his term of office, or if he fails to perform his duties in a manner satisfactory to the Fraternity, the Basileus, by and with the consistent of the Council, shall appoint a successor for such disabled or resigning member for the unexpired term of said member.

Section 5.

The remaining members of the council shall meet to elect a new successor in the event that no one is able to take such office by majority vote. This shall be stated as such in section 4. of the impeachment procedures

Section 6. Duties of officer

The responsibility of local officers:

Basileus: The Basileus shall be the Chief Executive of the Chapter and shall preside at all meetings. It shall be the duty of the Basileus:

- (a) To order disbursements of funds;
- (b) To submit quarterly, through the Keeper of Records and Seal to the District Representative, a report of the Chapter; and
- (c) To enforce the Fraternity's non-hazing policy.
- (d) Appointing Delegating, budgeting, presiding (Robert's rules of order), motivating, monitoring, evaluating, training, goal setting, communicating, problem solving, recruiting, attending, succession

Vice-Basileus: The Vice Basileus shall be the assistant to the Basileus. He shall preside over meetings of the Chapter in absence of the Basileus. He shall exercise coordinating supervision over the activities of all Standing committees, shall see that these committees are functioning, and perform such other duties as provided by the Chapter Bylaws.

Keeper of Records and Seal: It shall be the duty of the Keeper of

Records and Seal:

- (a) To keep a strict record of the official proceedings of the Chapter and The Chapter Charter;
- (b) To carry on the correspondence of the Chapter;
- (c) To receive all funds of the Chapter, keep a record of same and Deliver said funds to the Keeper of Finance immediately on their Collection;
- (d) To sign and record all written orders from the Basileus for Disbursement of Chapter funds and to forward the same to the Keeper of Finance;
- (e) To use a standard form to collect the personal history of each Member of his Chapter and furnish the Grand Keeper of Records and Seal and the District Keeper of Records and Seal with a duplicate Copy of such history, with additions and changes.
- (f) May serve as the custodian for all permanent records.

Keeper of Finance: It shall be the duty of the Keeper of Finance:

- (a) To receive from the Keeper of Records and Seal and account for all Funds payable to the Chapter;
- (b) To disburse funds of the Chapter only upon written order of the Basileus, countersigned by the Keeper of Records and Seal; and
- (c) To keep a business-like record of all funds received and disbursed, And to submit such record together with all original orders for and receipts for disbursements at such time as the Chapter may direct.

Keeper of Peace: It shall be the duty of the Keeper of Peace to maintain order in all meetings of the Chapter.

Article V: Meetings

Section 1.

A regular scheduled general meeting should be held once every month throughout the fiscal year. To conduct proper business and to keep the up to date status of the organization.

Section 2.

A quorum shall consist of 50% of the regular members that should attend the meetings.

Members that should be present shall be the Basileus, Vice-Basileus, Keeper of Records and Seal, Keeper of Finance, and Keeper of Peace.

Section 3.

A quorum shall be present in order to conduct any official business, order of business shall be conducted as such:

Order of Business

- A. Opening Ceremony: Ritualistic opening ceremony
- B. Roll Call.
- C. Reading of Minutes of Previous Meeting and Action on same.
- D. Reports of Officers, Chapter and Committees and Action upon same
- E. Old Business.
- F. New Business.
- G. Election of Officers (and Installation)
- H. Ritualistic Closing Ceremony.

Article VI: Committees:

All committees shall consist of five members and no less than three for any of the committees.

Achievement Week Committee- Shall elect a Chapter Omega Man of the year and a Citizen of the year, and shall provide for the appropriate recognition an aware thereof; and shall coordinate the selection and recognition of such other awards as the Chapter may direct.

Scholarship Committee- It shall be the duty of the Scholarship Committee:

- 1) To prepare detailed regulations, policies and announcements for awards.

- 2) To select chapters and/or brothers whose scholarship is noteworthy and present same to the Chapter Meeting for recognition in the form of awards.

Social Action Committee- Shall prepare and submit to the Chapter a program for approval embracing Chapter issues, before it assumes its duty. If approved, said program shall become the Chapter program and an appropriate budget shall be approved for implementation.

Talent Hunt Committee- Shall be responsible for organizing and developing the Chapter Hunt Program. Its responsibility shall include all aspects of promoting the program as well as the responsibility of getting the winner to the National Talent Hunt Demonstration at the Conclave.

Assault on Illiteracy Committee- Shall support and implement such programs as would enhance the education of our fellow men.

NAACP Support Committee- Shall maintain and provide an awareness of the activities of the NAACP to the various Chapters of the Fraternity. It shall make such recommendations as appropriate to encourage support of the NAACP.

Article VII: Finances

Section 1:

Dues are determined by the officers of the organization subject to the approval or a majority vote at a meeting of the organization. At this point dues are \$60 for the fiscal year for each member.

Article VIII: Parliamentary Authority

Robert's Rules of order (most current edition) shall govern in any case not covered by the national Constitution and By-Laws and/ or these By-Laws.

Article IX: Amendments

Amendments of these By-Laws must be proposed by a duly created committee for this purpose, by local chapter to ensure a reasonable degree of stability and to guard against hasty, emotionally stimulated changes, the following methods shall be used to amend:

Section 1.

Amendments to these By-Laws proposed as provided above shall be submitted to all members of the local chapter at the time of such proposal, but no less than forty-five days prior to the District Meeting. Such proposals shall be submitted by resolution in a writing that states intent to amend. Such proposals shall then be acted upon by the Local Chapter and shall be considered adopted upon a two-thirds majority favorable vote, subject to ratification.

Section 2.

All amendments require a two-thirds majority favorable vote as stated in Section 1.

Section 3.

- Amendments proposed by the Local Chapter shall be submitted to the Chapter Members at the same time as the minutes of said meetings and, unless rejected by more than one-third of the financial members, shall become effective on the first day of November following the close of said District Meeting. The Chapter Keeper of Records and Seal shall tabulate the vote and certify same to the Chapter Representative as to whether or not the amendment is adopted.