

(SMA)
SCHOOL MEN ASSOCIATION

CONSTITUTION

Article One: Mission Statement

We are here to learn and teach the values of life to expand the minds of others, while exploring the world of business and communication. We are also here to impart the qualities of leadership into young men; thus creating leaders. Our mission is to work, help, give, and save those who need the assistance and guidance. As an organization we are here to stand by our rules, missions, and goals. Succeeding in life and striving for excellence are two things we are here for. We stand for encouragement, motivation, excellence, academics, and honor. As a provider for the community, we can be depended on at any point of time. We can be thought of as a lifetime friendship, here now and forever. We value friends, family, and everyone who values our statement. As long as we know who we are, we will always be ahead of life.

We are constitutionally bound with Young Women Association; they are our sisters but their own organization.

Article Two: Membership

SMA openly admits students to its membership and does not discriminate on the basis of race, color, creed, sexual orientation, marital status, personal appearance, age, national origin, political affiliation, physical or mental disability, or on the basis of rights secured by the First Amendment of the United States Constitution.

Section One: Academics

In order to join the organization you must have a 2.5 GPA, and upon being accepted you must maintain that GPA or be placed on suspension. If you fail to raise your GPA you may be dismissed from the **SMA**, depending on the Committee of the organization's request.

Section Two: Service

Each member in the **SMA** must attend a certain number of community service events, at least 6 per semester. Failure to attend community service events may result in a suspension..

Section Three: Fees

Each member must pay a membership fee every month, ten dollars. The ten dollar fee is due every 15th of each month, unless told otherwise.

Section Four: Leadership

Positions will remain the same for one academic school year or until one leaves, graduates, or wishes to step down. However, you may be re-voted into that same position at the conclusion of your term. Another way a position may change is that if the person holding a position fails to uphold their position. Meaning: not doing their job; failing to meet the requirements of the position being held. (See requirements of positions below) Also, this must be done by VETO. The organization as a whole will vote and by a ruling of 2:3 the person must resign from that position. All active members must set up an event on their own, building leadership.

Requirements of Positions

President: Has to be at all the events, including all meetings, must maintain justice in the **SMA**, and must maintain structure of the budget and community service hours; double checking after the Secretary and Treasurer. The president must also give updated reports on meetings that take place outside of the SMA. The President has to set the times of meetings and events accordingly.

Vice President: Takes President's responsibilities if President cannot make it to an event or meeting. VP must attend all meetings and events regardless of President's absence. VP has to be the representative in charge if President is absent. VP must maintain structure of the budget and community service hours; double checking after the Secretary and Treasurer. The VP will take roll call during meetings and give updated reports on ASC hours.

Treasurer: In charge of the budget that comes from SGA as well as the SMA safe. The Treasurer must work together with the Secretary to calculate the community service hours of the members. Keeping the budget at its limits and maintaining receipts of items brought and money spent is another thing the Treasurer as to do. The Treasurer has to attend all meetings and give an updated report on the budget at every meeting. Must also collect the member fees at certain times during each month.

Secretary: Maintain records of applicants and members, keep track of meeting times and events, attend all meetings, and keep files of budgets and community service hours and events. Must take minutes of the meetings and e-mail them to every member concluding the meeting. Responsible for taking incoming phone calls and setting up times and dates for outside meetings. (Outside meetings: people wanting to talk or meet with the President or other members of SMA). It's the Secretary responsibility of setting those up.

Spokesperson: Request money from SGA. Spokesperson must attend two SGA meetings per month (the 1st Tuesday of the month and the 3rd Tuesday of the month). In doing so, will give a report to the SMA about what happened during those meetings. Spokesperson must attend all of the SMA meetings.

Advertiser: Duties are to create flyers, and post them around campus and where ever else is needed. To enlighten individuals about upcoming events and goals of SMA to whomever it is needed to inform. Advertiser must attend all of the SMA meetings.

Members: Their purpose is to serve as the voting body of SMA, making sure there is justice within the **SMA**, to keep an equal balance among the organization. The members oversee any unnecessary events. Members also votes on if a person holding a position is holding that position correctly and sufficiently. Members must also attend all meetings and events, and come up with their own community service and school event. In doing so, they must be the lead of that event working closely with the President making sure things go right.

Section Five: Apparel

Members must wear some type of item or clothing with the **SMA** logo on it at every event unless told otherwise by the President. Members must wear proper attire at all events; no baggy pants, sagging pants, or big t-shirts.

Section Six: Application Documents

Documents needed for approval prior to becoming accepted into the SMA:

- Application
- Transcript
- Resume
- Interview

Section Seven: Meetings

All meetings will occur on a weekly basis or other regular basis at a time selected by the **SMA** and will follow the procedure set forth below:

- Call to order
- Roll Call
- Events/Activities
- Comments/Discussion
- Executive Reports
- Old Business
- New Business
- Questions
- Adjournment

Section Eight: Stipends

Stipends are payments that will go to board members for the effort and time they have donated to make sure SMA is ran profoundly. SMA stipends will be based on work performance and completion of projects. SMA stipends will be a fixed sum of money paid at the end of each semester (one week before finals). Board members (President, Vice President, Treasurer, Secretary, Spokesperson and Advertiser) will have go through a voting process, which will include other board members and regular members of

SMA, to determine if he deserves to receive his full amount of stipend. Also: individuals may decline their stipend and put it back into the SMA budget allowing it to be spent on events and etc...

- President = \$250
- Vice President = \$200
- Treasurer = \$150
- Secretary = \$150
- Spokesperson = \$100
- Advertiser = \$75