

CONSTITUTION OF THE SPARTAN SPIRIT TEAM

Article I: Preamble

The purpose of the Spartan Spirit Team (SST) is to strengthen the bond that exists between all the students at the University of Dubuque. This bond will also accent the balance between the academic, athletic, extracurricular, and social existence inherent to the lives of all students. All are encouraged to communicate among students of different cultures, stewardship of the environment, and preparation for leadership by supporting those students who strive to make positive contributions to the University of Dubuque.

Article II: Qualifications of Membership

- A. Members must attend at least 75% of the regularly scheduled meetings a semester. If a member has classes or intercollegiate sports during this time, it could be decided by the Executive Officers to excuse a member from this policy. In this case, the Executive Officers would have members participate at other events and each case will be considered separately.
- B. Members have to be actively on one committee for each sports season.
- C. One must report to the Executive Officer at the head of their committee.
- D. If a member is not actively participating in Spartan Spirit Team by attending annual meetings, athletic and non-athletic events, participating with halftime activities, and promoting events and Spartan Spirit on the University of Dubuque's Campus, then said member will not receive any luxuries of a member. Luxuries include participating in designing t-shirts, picking out freebies, set aside freebies for each member, set aside t-shirts for each member, and member attire.

Article III: Officers

Section I: Election of Executive Officers

- A. If one is seeking an elected position, they must hold a 2.75 GPA and submit a written application in order to be placed on the ballot. Elected positions include:
1. President
 - Must be a current executive
 - Position is voted on two weeks prior to the other elected positions
 2. Vice President
 3. Secretary
 4. Treasurer
- B. Those who qualify to run will be given the opportunity to vocally promote themselves for the position at the meeting in which voting will take place. If one cannot attend the meeting but wishes to run, their application will be read during the meeting. This must be given to the advisor or the President and he/she will be responsible for reading it.
- C. The elections are to be held at the next general meeting following the date for which requests to be on the ballot were due.
- D. The advisor and the current President will count the ballots immediately following the voting process and notify the newly elected officers and the chairs within a week of completing the tallying of the votes.
- E. The term of office shall begin at the end of the school year and will last through the end of the next school year in May.

F. Stipends will be voted on at a regular Spartan Spirit Team meeting and given to executive officers each semester of the following amounts:

1. President: \$150.00
2. Vice President: \$100.00
3. Secretary: \$100.00
4. Treasurer: \$100.00

Section 2: Impeachment and Removal of Officers

A. SST has the authority to impeach and remove any officers who fail to perform the duties established by this Constitution.

B. Process for removal of officers:

1. The SST shall investigate the impeachment of an officer with the Advisor.
2. Impeachment voting must take place at the general meeting.
3. At the time in which the impeachment voting is to take place, the officer being impeached will have an opportunity to speak on his/her behalf.
4. SST must have at least a 2/3 voting majority of members present to find the officer guilty. Once found guilty the former officer has the option to stay in SST or resign from the organization.

Section 3: Replacement of Officers

A. Replacement of officers who have resigned or have been removed from the SST shall be done following these procedures:

1. If the President resigns or is impeached, the Vice President becomes the President.
2. The Vice-President, Secretary, and/or Treasurer position(s) will be open to self-nominations or nominations by current members.
3. If the person accepts the nomination, he/she must be voted in by a 2/3 majority vote of members present at the general assembly.
4. The term for the newly elected person will begin immediately.

Section 4: Description of Officers and Their Duties

A. President

1. Preside over all meetings.
2. Prepare agenda for each meeting.
3. Delegate responsibilities to the Executive Officers and their committees.
4. Present prospective events to the executive board.
5. Head up a committee each athletic season.
6. Serve as the Student Government Representative.
7. Work with the Advisor to count election ballots.

B. Vice President

1. Preside over meetings in the absence of the President.
2. Assist the Secretary with member status and record keeping.
3. Assist the President in administrative decisions.

4. Head up a committee each athletic season.
5. Serve as the Student Government Representative if President cannot attend.

C. Treasurer

1. Keep account of master budget.
2. Provide periodic reports of budget for President to use with SGA.
3. Head up a committee each athletic season.
4. Handle the ordering of freebies as delegated by the President.

D. Secretary

1. Keep account of all attendances and current members.
2. Type and print agendas for meetings if delegated by the President.
3. Write and send out emails informing members if help is needed along with a summary of the meetings.
4. Provide written reports to general membership regarding their current attendance at the eighth week of the semester and report the list to the Executive Board of SST.
5. Work with the Advisor to make ballots for the election process.
6. Head up a committee each athletic season.

Article IV: Committees

- A. The purpose of committees is to better support the Spartan Spirit Team.
- B. Each committee will be headed up by an executive member of Spartan Spirit Team who will:
 1. Track participation of members.
 2. Organize freebies for each event.
 3. Contact President or Advisors with questions or concerns.

- C. Each committee will be responsible for one sport per athletic season.
- D. Each committee will be responsible for attending 90% of all home events for the sport they represent. The following consequences apply if this is not done:
 - 1. Executive positions will be reevaluated.
 - 2. One may be asked to resign as a member of the Spartan Spirit Team.
- E. Each committee will support one non-athletic event per semester.
- F. The committee will complete an evaluation at the end of each season and at the end of the non-athletic event including:
 - 1. How many events they attended.
 - 2. What members were present.
 - 3. What freebies were given out.
 - 4. Suggestions for the following season in terms of what freebies to purchase and how to increase attendance at the events.