

Constitution
Revised 3/25/09

Article I: Name

The members of this organization hereby name this group University Choir.

Article II: Purpose

The purpose of the University Choir is to provide vocal music for on and off campus events when requested. Events include but are not limited to football games, basketball games, Christmas on the Quad, and campus wide concerts.

Article III: Membership

Any student at the University of Dubuque may join the University Choir. Current members encourage traditional, non-traditional, seminary, graduate students, faculty and staff to participate within the organization.

General Members

General members are required to attend a separate meeting each week, outside of choir rehearsal. You are allowed two unexcused absences as well as two excused absences upon prior approval from the executive board.

Article IV: Executive Officers

Section 1. The above listed organization shall have the following executive officers in order to run the organization effectively. Listed below are the duties and requirements in order to serve as an executive officer.

1) President

a) Requirements

- i) Full time undergraduate student
- ii) Must be enrolled in a choir (concert, chamber) for credit
- iii) Must have two years of general membership in a choir
- iv) Must have a GPA of 3.0 from the previous semester.

b) Duties

- i) Preside over general and executive committee meetings.
- ii) Serve as organizations central voice to college and non-college personnel
- iii) Act in the best interest of the choir when the general membership and executive board cannot meet
- iv) Meet with the director of choir weekly

2) Vice-President

a) Requirements

- i) Full time undergraduate student

- ii) Must be enrolled in a choir (concert, chamber) for credit
 - iii) Must have one year of general membership in a choir
 - iv) Must have a GPA of 3.0 from the previous semester.
- b) Duties
- i) Preside over general and executive committee meetings in the absence of the President
 - ii) Serve as organizations central voice to college and non-college personnel in the absence of the President
 - iii) Act in the best interest of the choir when the general membership and executive board cannot meet
 - iv) Meet with the director of choir and the choir President weekly.
- 3) Secretary
- a) Requirements
- i) Full time undergraduate student
 - ii) Must be enrolled in a choir (concert, chamber) for credit
 - iii) Must have a GPA of 2.75 from the previous semester.
- b) Duties
- i) Take minutes of weekly choir and executive committee meetings, and publish said minutes by Friday 5 p.m. of that week
 - ii) Act as parliamentarian at all meetings, and
 - iii) Prepare information and be the liaison to University Relations for Choir publications.
- 4) Treasurer
- a) Requirements
- i) Full time undergraduate student
 - ii) Must be enrolled in a choir (concert, chamber) for credit
 - iii) Must have a GPA of 2.75 from the previous semester.
- b) Duties
- i) Keep track of budgets and fundraising activity.
- 5) Representative to the Student Government Association
- a) Requirements
- i) Full time undergraduate student
 - ii) Must be enrolled in a choir (concert, chamber) for credit
 - iii) Must have a GPA of 2.75 from the previous semester.
 - iv) Must be a freshman or sophomore.
- b) Duties
- i) Be able to attend all SGA meetings (Tuesdays at 5:30 pm)
 - ii) Report to group anything important from SGA.

Section 2. Elections of Officers: Officers of the organization shall be elected during the first week in March after Winter Break for the next academic year by a majority vote when quorum is present. Please refer to Article V for meeting and quorum standards.

Section 3. Officers shall take office immediately following an election and serve for one academic year and the summer term after the election.

Section 4. If any executive officer is found in any wrongdoings according the University of Dubuque Handbook, they will be removed immediately. If someone is found in violation of any wrongdoing, they will have a chance to appeal the decision to the Director of Choir, and the work study personnel.

Section 5. If a vacancy occurs, then there will be a simple majority vote if quorum is present, to fill the vacancy. A special or emergency choir meeting may be scheduled.

Article V: Meetings

Section 1. Meeting will be set by the executive council upon discussion of times with the general membership.

Section 2. A quorum shall consist when 51% of the general membership is convened.

Article VI: Work Study

The work study position(s) will meet with the executive council and attend general meetings. The executive committee, along with the director of choir can designate assignments to fulfill during the course of the year.

Article VII: Amendments

Amendments can be made to the constitution with a majority vote when quorum is present. Amendments become effective only after approval by the Office of Student Activities.

Revised on March 25, 2009